



STEEL AUTHORITY OF INDIA LTD.
Rourkela Steel Plant
MATERIALS MANAGEMENT DEPARTMENT
Peripheral Industries & Vendor Development
Room No-24, E-Block, Admn Building
Tel no: 2522138; Fax: 2510028, Rourkela -769011

Form Sl.no:

APPLICATION FOR RENEWAL OF REGISTRATION

- 1 Name of the Vendor:
2 Address in full:
Line 1 City: Pincode:
Line 2
Line 3

STD code-Telephone No..

Fax no:

E-mail for Correspondence:

Website:

Mobile no:

3. Original Registration Certificate: Number & Date (to be enclosed)
4. Status of the Vendor: Manufacturer/Authorized Dealer/Trader
5. Whether Public Ltd Co/Private Ltd Co/ Partnership/ Proprietary:
6. Income Tax PAN number & date (Photocopy of PAN Card both side attested by Notary to be enclosed):
7. Latest Sales Tax clearance certificate (Central/ VAT) number & date:
(Photocopy attested by Notary to be enclosed)
8. Value of business done in past three years i.e. Total turn-over/profit to be indicated. year-wise
(Profit & Loss Account and Balance sheet Photocopy attested by Notary to be enclosed)

Sl.no	Turnover in Lakhs	Profit /Loss	Year

9. Any change in the production capacity/range of products/additional facilities required/storage facilities etc year-wise for the last three years indicating reduction or increase compared to previous years
10. Whether renewal is desired for all the items for originally registered or if any Item is to be deleted (to be specifically mentioned). *In case of new or additional item subject to capacity assessment.*
11. Also furnish the following information for the items registered Year-wise in the preceding three years:

No. of enquiries received from (Name of Plant):	No. of Enquiries quoted:	No. of Orders received with value:	No of Orders Executed with Value

Full details of the enquiries number & date, Order No. & date indicating the contractual delivery period and actual date of supply. To be furnished in the form of statement (statement to be enclosed)

12. **Constitutional change**, if any, affected in the name and style during the intervening period from the date of original registration to-date, to be clearly specified with supporting legal documents to be enclosed [Photocopy attested by Public Notary to be enclosed (*Partnership Deed / Proprietary Affidavit / Memorandum of Article of Association and Certificate of incorporation*)]:



13. In case your products are supplied with **ISI marking**, necessary supporting documents to be furnished: [Photocopy attested by Notary to be enclosed]:

Sl.no	Item description	ISI mark

14. If you are **registered with any other SAIL steel plants** viz BSP/DSP/RSP/ISP etc, please indicate Regn No. & Date: [Photocopy attested by Notary to be enclosed]:

Sl.no	Plant/ Organisation	Registration no	Validity

15. In case of dealer, **valid dealership certificate to be enclosed** [Photocopy attested by Notary to be enclosed]:

Sl.no	Item /Product	Manufacturers name	Validity of Dealership

16. In case Products/goods where **statutory Licence** [Drug / Explosive / Pollution control board / Environment control] is required, Valid / renewed Licence is to be enclosed . [Photocopy attested by Notary to be enclosed]:

17. Are you having **DGSD rate contract** ? If yes , please enclose certificate [.Photocopy attested by Notary to be enclosed]:

18.. **APPLICATION PROCESSING FEE** [Rs. 1000.00 Payable to SAIL, RSP on any Nationalised Bank at Rourkela]

Details of Demand Draft:

Bank Name:

Branch / Place of Issue:

No. & Date

Value

The information furnished is true to the best of my knowledge and belief. In case the same is found incorrect, SAIL, RSP reserves the right to cancel the registration and also take any other action as deemed fit.

I agree to transact business / future business with Rourkela Steel Plant through e-procurement route.

Name:

Date:

Signature with Office Seal

Name and Designation Rubber stamped

In case space provided is not sufficient, please enclose separate sheet with details where ever required.

[There should not be any pending orders with the firm at the time of applying for renewal of registration]